

Important information for Clinical Users - NHRMC EPIC "READ ONLY" MODE

UPGRADE scheduled for: September 8, 2018

PLEASE READ!

WHEN (DATE): Saturday, September 8, 2018 **WHEN (TIME):** 0100 - 0230 **LENGTH OF TIME:** 1.5 hours

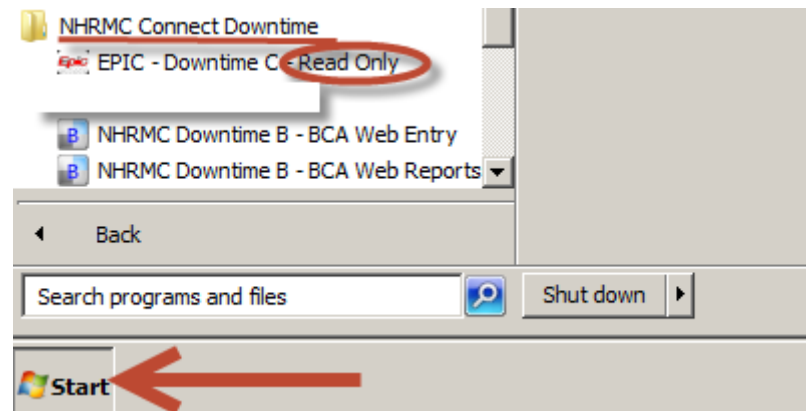
WHY: Epic 2018 will be installed on the Epic System

DURING THIS TIMEFRAME: All NHRMC Epic Systems will be "read only"

- Your password will be your current NHRMC Connect password.
- Document on paper as needed per the policy.
- Know where the downtime (BCA) 'toolkit' is and access as needed
- STAT lab and critical values will be provided by phone call. All lab results will be printed in clinical areas.
- Patient moves are documented in BCA Web Data Entry. Fax Admit, Discharge, Transfer Forms to Admitting for entry in BCA Web DE

HOW TO FIND THE "READ ONLY" ICON:

Start > All Programs > NHRMC Connect Downtime > EPIC- Downtime C - Read Only



Recovery Instructions:

- Nurses will write the downtime note for each patient.
- Nurses will enter all orders received during the downtime including medications.

IF YOU HAVE QUESTIONS, PLEASE CONTACT CLINICAL INFORMATICS AT 667- 6300