

Downtime Event Report – Patient

Procedure: Use this form only when the electronic Verge Event Reporting System is not available for more than 8 hours. The information from this form will be entered in to the electronic Verge Event Reporting System as soon as possible after the system is re-activated. After entering the information, this form will be destroyed. **Please Note: All fields are mandatory fields and must be completed.** Please send the form to Risk Management. Thank you!

Reporter’s Name (Optional): _____

Date of Event: _____ Time of Event: _____

Organization: NHRMC Pender

Department Involved: _____ Secondary Department: _____

Patient Involved:

Last Name: _____ First Name: _____

MRN: _____ DOB: _____ Gender: _____

Type of Event:

- | | |
|--|--|
| <input type="checkbox"/> AMA/Elopement/LWBS | <input type="checkbox"/> Infection Control |
| <input type="checkbox"/> Anesthesia/sedation or surgery | <input type="checkbox"/> Medication or other substance |
| <input type="checkbox"/> Behavior | <input type="checkbox"/> Perinatal |
| <input type="checkbox"/> Device, equipment or supply | <input type="checkbox"/> Property loss/damage |
| <input type="checkbox"/> Diagnostic tests (EKG, Laboratory, Radiology) | <input type="checkbox"/> Transfusion (Blood Products) |
| <input type="checkbox"/> Falls | <input type="checkbox"/> VTE (Deep Vein Thrombosis) DVT/PE |
| <input type="checkbox"/> Hospital Acquired Pressure Injury | <input type="checkbox"/> Other: _____ |

Description of Event: (Include facts and observations, no opinions):

Outcome: _____

Severity/Scale of Harm:

- Unsafe Condition: Potential Event – Any circumstance that increases the probability of a patient safety event.
- Near Miss/Good Catch: Event occurred but did not reach patient
- No Harm: Event reached patient, but no harm was evident
- Mild Harm: Bodily or psychological injury resulting in minimal symptoms or loss of function, or injury limited to additional treatment, monitoring and/or increased length of stay
- Moderate Harm: Bodily or psychological injury adversely affecting functional ability or quality of life, but not at the level of severe harm
- Severe Harm: Bodily or psychological injury (including pain or disfigurement) that interferes significantly with functional ability or quality of life
- Death: Dead at time of the assessment

Immediate Action Taken: _____