

# NHRMC New Employee Orientation Agenda

Day One	
7:45-8:00 AM	Registration
8:00 - 8:45 AM	Welcome & Opening Presentation by Facilitation Specialist
8:45- 9:30 AM	Welcome & NHRMC Organization Overview by Senior Leadership
9:30-9:40 AM	<b>Break</b>
9:40-11:00 AM	Service and Operation
11:00-11:30 AM	Introduction to Spiritual Care & Advanced Directives
11:30 – 12:30 PM	Lunch with Managers <b>(Provided by NHRMC)</b>
12:30- 1:30 PM	Health Equity- Diversity & Inclusion
1:30-1:40 PM	<b>Break</b>
1:40-2:10 PM	NHRMC Foundation
2:10- 3:00 PM	Information Security
3:00-3:30 PM	Hands Only CPR (if applicable); or Nurses & NA's meet with educators; if not applicable- BREAK
3:30-5:00 PM	Benefits; if not applicable- dismissal
Day Two	
7:45-8:00 AM	Registration
8:00- 9:15 AM	LEAN
9:15-9:30 AM	<b>Break</b>
9:30-9:50 AM	Patient Safety
9:50-10:50 AM	Infection Prevention & Control
10:50-11:30 AM	Corporate Compliance
11:30-12:30 PM	<b>Lunch (Lunch on Your Own)</b>
12:30-12:40 PM	Group Photo
12:40-2:15 PM	Safety Services
2:15-2:30 PM	<b>Break</b>
2:30-3:00 PM	Risk Management
3:00-3:40 PM	Company Police
3:40- 3:45 PM	Dismissal to Employee Fitness Center <b>(Mandatory Tour- 2250 Shipyard Blvd)</b>
4:00- 5:00 PM	Employee Fitness Center Tour/Enrollment /Dismissal
Day Three	
7:45 -8:00 AM	Registration
8:00-11:00 AM	Benefits Enrollment
11:00-12:00 PM	Lunch (On Your Own)
12:00-5:00 PM *	<b>POCT (* for Nurses and NA's Only); Location: NHRMC Business Center, 3<sup>rd</sup> Floor, Training Rooms</b> <b>All Other Employees: Please follow schedule from your hiring manager</b>

Revised July 2018