

HOURLY ROUNDING

DATE					
NAME					
DEPARTMENT					
EVALUATOR	SELF ASSESS		EVALUATOR		COMMENTS
	YES	NO	YES	NO	
INTRODUCTIONS					
Knock on door prior to entering - ask permission					
Manage up your skill or that of your co-worker					
Use good eye contact					
HANDWASHING					
Upon entry to room					
upon exit from room					
provides explanation for washing hands					
EXPLAIN HOURLY ROUNDING UPON ADMISSION					
Explain the purpose of hourly rounding (initial visit)					
Use key words " as appropriate					
Describe rounding schedule (6a-10p q 1 hr, 10p-6a q 2 hr)					
UPDATE WHITE BOARDS					
Place name on white board					
Update nursing plan of care/goals for patient					
Write desired pain level & when next pain medication due					
ADDRESS NNHRMCs 4P'S PAIN...POSITION...POTTY..Personal Effects					
Ask patient how is their pain					
Ask patient if they are comfortable - turn patient as needed					
Ask patient if they need to use the bathroom					
Administer scheduled medications					
Move items within reach (table, call bell, phone, water)					
Declutter room, tables, trash on floor, ask about bathroom					
PERFORM SCHEDULED TASKS					
Complete MD ordered treatments, procedures					
Complete nursing care as needed					
Administer scheduled medications					
CLOSING					
Communicate when you will return					
Is there anything else that I can do for you before I leave?					
Document your rounding on white board					
ENGAGEMENT ATTRIBUTES:					
Active Listening					
Non Multitasking					
Eye Contact					
Tone of voice					
Appropriate speed of speech					
Appropriate use of touch					
Appropriate use of humor/emotion					
Physical positioning - sitting, kneeling, etc.					
Energy mirrors the needs of the patient					

Tip: Introduce hourly rounding to all new admissions and transfers