

* = Required

Request Date *	
Service Requested	<input type="checkbox"/> CAP Children <input type="checkbox"/> CAP Adults <input type="checkbox"/> Private Duty Nurse <input type="checkbox"/> PACE

Beneficiary Demographics	
Beneficiary's First Name	
Last Name	
Beneficiary has Medicaid? *	<input type="checkbox"/> Yes <input type="checkbox"/> Pending <input type="checkbox"/> Not Applied <input type="checkbox"/> No
Medicaid MID	
Social Security Number *	
Medicare ID	
Date of Birth *	
Age	
Gender *	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital Status *	<input type="checkbox"/> Married <input type="checkbox"/> Never Married <input type="checkbox"/> Partner or Significant Other <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed
County *	
Primary language	<input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other

Beneficiary Address	
Address 1	
Address 2	
City	
State	
Zip	
Phone	
Receiving Protective Services? *	<input type="checkbox"/> Yes <input type="checkbox"/> No

Legal Guardian Details	
Legal guardian in place? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
Guardian Last Name	
First Name	
Phone	
Address 1	
Address 2	
City	
State	
Zip	

Private Insurance Details	
Private Insurance? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
If private insurance in place, does private insurance cover in-home aide or nursing services?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If in-home aide or nursing coverage, enter coverage amount	
Insurer's Name	
Policy ID #	
Phone	

Other Services Beneficiary Is Receiving	
Home Health	<input type="checkbox"/>
PCS	<input type="checkbox"/>
Hospice	<input type="checkbox"/>
CAP/C or CAP/DA	<input type="checkbox"/>
Independent Living Services	<input type="checkbox"/>
Block grant services	<input type="checkbox"/>
Is beneficiary receiving another Medicaid program about to end? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
Specify	<input type="checkbox"/>
Beneficiary has been informed regarding their choice of providers.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Specify Agency *	
Is beneficiary interested in the CAP Choice Option?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Beneficiary (legal guardian) has agreed to this request? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is beneficiary currently in an institution (hospital or nursing facility)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Beneficiary Conditions and Related Support Needs

Diagnosis Information			
Diagnosis	ICD Code	ICD Version (9 or 10)	Primary Dx?
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> 9 <input type="checkbox"/> 10	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is there an active AIDS diagnosis? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
If AIDS dx present, current CD4 (T) count?	<input type="checkbox"/> 200 or less <input type="checkbox"/> 201-349 <input type="checkbox"/> 350-499 <input type="checkbox"/> 500 or greater
Is there a MH diagnosis?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there a IDD diagnosis?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Medically Stable? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
Prognosis	

Hospitalizations (Include current stay if applicable)	
Total number of hospital stays in the last year? *	
# of hospital readmissions in the last year (for the same admitting diagnosis)? *	
# of unplanned hospitalizations in the last year (regardless of diagnosis)? *	
If hospitalized, did any hospitalization result in a length of stay greater than 10 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Medications			
Medication Name	Strength	PRN	If PRN, freq > every 4 hrs?
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

# of Prescription Meds	
# of Meds Requiring Nurse to Administer	
# of Psychiatric/Psychotropic Meds Used for MH Dx	
Requires RN Monitored injections and/or IVs	<input type="checkbox"/> Yes <input type="checkbox"/> No
Considering all current medications, does beneficiary require medications assistance?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Sensory/Communication Limitations	
Speech ability/making self-understood (Rarely/never)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Hearing (Severe difficulty or none)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Vision (Severe difficulty or blind)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Orientation and Cognitive Status	
Is Beneficiary Oriented	
- To Time *	<input type="checkbox"/> No <input type="checkbox"/> Yes-Intermittently <input type="checkbox"/> Yes-Continuously
- To Person *	<input type="checkbox"/> No <input type="checkbox"/> Yes-Intermittently <input type="checkbox"/> Yes-Continuously
- To Place *	<input type="checkbox"/> No <input type="checkbox"/> Yes-Intermittently <input type="checkbox"/> Yes-Continuously
Beneficiary has Cognitive Skills for Daily Decision-making *	<input type="checkbox"/> No <input type="checkbox"/> Yes - Intermittently <input type="checkbox"/> Yes - Continuously

Mood			
Unrealistic fears	<input type="checkbox"/>	Crying/tearfulness	<input type="checkbox"/>
Sad, pained, worried facial expressions	<input type="checkbox"/>	Negative statements	<input type="checkbox"/>
Persistent anger	<input type="checkbox"/>	Anxious non-health concerns	<input type="checkbox"/>
Elevated mood, euphoric	<input type="checkbox"/>	Expansive	<input type="checkbox"/>
Unpleasant mood in morning	<input type="checkbox"/>	Hallucinations	<input type="checkbox"/>
Excessive irritability	<input type="checkbox"/>		

Behavior			
Wandering	<input type="checkbox"/>	Verbal expressions of distress	<input type="checkbox"/>
Repetitive verbalizations	<input type="checkbox"/>	Angry outbursts	<input type="checkbox"/>
Repetitive physical movements	<input type="checkbox"/>	Dangerous to self	<input type="checkbox"/>
Self-deprecation	<input type="checkbox"/>	Withdrawal from activities of interest	<input type="checkbox"/>
Insomnia/disturbed sleep patterns	<input type="checkbox"/>	Paranoid ideation	<input type="checkbox"/>
Suicide attempt/ideation	<input type="checkbox"/>		

Interpersonal Functioning			
Homicidal	<input type="checkbox"/>	Combative/Hx of Altercations	<input type="checkbox"/>
Dangerous to others	<input type="checkbox"/>	Physically abusive	<input type="checkbox"/>
Verbally abusive	<input type="checkbox"/>	Socially inappropriate behavior	<input type="checkbox"/>
Evictions due to inapprop. behavior	<input type="checkbox"/>	Resists care	<input type="checkbox"/>
Fear of strangers	<input type="checkbox"/>	Illogical comments	<input type="checkbox"/>
Reduced social interaction/isolation	<input type="checkbox"/>		

Cardio-Respiratory Support Needs					
Suctioning - tracheal	<input type="checkbox"/>	Frequency	<input type="checkbox"/> Every hour	<input type="checkbox"/> Every eight hours	<input type="checkbox"/> 3-6 times per week
			<input type="checkbox"/> Every two hours	<input type="checkbox"/> Every 12 hours	<input type="checkbox"/> 1-2 times per week
			<input type="checkbox"/> Every four hours	<input type="checkbox"/> Every 24 hours	<input type="checkbox"/> Less than weekly
			<input type="checkbox"/> Every six hours	<input type="checkbox"/> Less than once a day	<input type="checkbox"/> PRN
					<input type="checkbox"/> Other

Suctioning - other	<input type="checkbox"/>	Frequency	<input type="checkbox"/> Every hour <input type="checkbox"/> Every two hours <input type="checkbox"/> Every four hours <input type="checkbox"/> Every six hours	<input type="checkbox"/> Every eight hours <input type="checkbox"/> Every 12 hours <input type="checkbox"/> Every 24 hours <input type="checkbox"/> Less than once a day	<input type="checkbox"/> 3-6 times per week <input type="checkbox"/> 1-2 times per week <input type="checkbox"/> Less than weekly <input type="checkbox"/> PRN <input type="checkbox"/> Other
Ventilator dependent	<input type="checkbox"/>	Frequency	<input type="checkbox"/> Continuous <input type="checkbox"/> Continuous during sleep <input type="checkbox"/> Every hour <input type="checkbox"/> Every two hours <input type="checkbox"/> Every four hours	<input type="checkbox"/> Every six hours <input type="checkbox"/> Every eight hours <input type="checkbox"/> Every 12 hours <input type="checkbox"/> Every 24 hours <input type="checkbox"/> Less than once a day	<input type="checkbox"/> During Sleep <input type="checkbox"/> Being weaned <input type="checkbox"/> PRN <input type="checkbox"/> Other
		Stable?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Vent Type	<input type="checkbox"/> Negative pressure <input type="checkbox"/> Pressure-cycled <input type="checkbox"/> Volume-cycled		<input type="checkbox"/> Combination pressure and volume cycled <input type="checkbox"/> Flow-cycled <input type="checkbox"/> Time-cycled		
Infection free?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Pulse oximetry	<input type="checkbox"/>	Frequency	<input type="checkbox"/> Continuous <input type="checkbox"/> Continuous during sleep <input type="checkbox"/> Every hour <input type="checkbox"/> Every two hours <input type="checkbox"/> Every four hours	<input type="checkbox"/> Every six hours <input type="checkbox"/> Every eight hours <input type="checkbox"/> Every 12 hours <input type="checkbox"/> Every 24 hours <input type="checkbox"/> Less than once a day	<input type="checkbox"/> During Sleep <input type="checkbox"/> Being weaned <input type="checkbox"/> PRN <input type="checkbox"/> Other
Non-vent tracheostomy	<input type="checkbox"/>	Problems with weaning?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Nebulizer care	<input type="checkbox"/>	At least 2 schedule/day & 1 PRN/day?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Cardiac monitoring	<input type="checkbox"/>				
Chest physiotherapy/use of chest PT vest	<input type="checkbox"/>				
Use of cough assist device	<input type="checkbox"/>				
Apnea monitoring	<input type="checkbox"/>				
CPAP/BiPAP	<input type="checkbox"/>	Help getting device on?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Oxygen therapy	<input type="checkbox"/>	Requires rate adjustments?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Respiratory assessment	<input type="checkbox"/>	Multiple times/day?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Nutrition-Related Support Needs					
Enteral Feeding/Tube Feeding	<input type="checkbox"/>	Frequency	<input type="checkbox"/> Every hour <input type="checkbox"/> Every two hours <input type="checkbox"/> Every four hours <input type="checkbox"/> Every six hours	<input type="checkbox"/> Every eight hours <input type="checkbox"/> Every 12 hours <input type="checkbox"/> Every 24 hours <input type="checkbox"/> Less than once a day	<input type="checkbox"/> 3-6 times per week <input type="checkbox"/> 1-2 times per week <input type="checkbox"/> Less than weekly <input type="checkbox"/> PRN <input type="checkbox"/> Other
% of daily nutrition/fluids	%	Feeding Tube Type	<input type="checkbox"/> DT (duodenal) <input type="checkbox"/> GJ tube (gastrostomy-jejunostomy) <input type="checkbox"/> GT (gastrostomy) <input type="checkbox"/> JT (jejunostomy)		<input type="checkbox"/> Low profile GT <input type="checkbox"/> NG (nasogastric) <input type="checkbox"/> OG (orogastric) <input type="checkbox"/> Other
Parenteral Nutrition (TPN)	<input type="checkbox"/>				
Soft/Mechanical Soft	<input type="checkbox"/>				
Thickened Diet	<input type="checkbox"/>				
Pureed Diet	<input type="checkbox"/>				
Supplemental formula diet physician prescribed	<input type="checkbox"/>				
Diabetes management (daily)	<input type="checkbox"/>	Insulin use	<input type="checkbox"/> Yes <input type="checkbox"/> No	Sliding Scale	<input type="checkbox"/> Yes <input type="checkbox"/> No
Weight management	<input type="checkbox"/>				
Fluid mgmt/force fluids	<input type="checkbox"/>				
Input/output monitoring	<input type="checkbox"/>				
Other nutrition treatment/Diet?	<input type="checkbox"/>				

Other, Desc					
Ancillary Therapies Being Received					
Physical Therapy	<input type="checkbox"/>	Frequency	<input type="checkbox"/> More than once a week <input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks	<input type="checkbox"/> Monthly <input type="checkbox"/> Less than monthly	
Physical Therapy Details					
Occupational Therapy	<input type="checkbox"/>	Frequency	<input type="checkbox"/> More than once a week <input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks	<input type="checkbox"/> Monthly <input type="checkbox"/> Less than monthly	
Occupational Therapy Details					
Speech Therapy	<input type="checkbox"/>	Frequency	<input type="checkbox"/> More than once a week <input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks	<input type="checkbox"/> Monthly <input type="checkbox"/> Less than monthly	
Speech Therapy Details					
Other	<input type="checkbox"/>	Other, Desc			
Other Therapy Details					

Other Support Needs					
Continence Management	<input type="checkbox"/>	If checked, is Continence Management for:		<input type="checkbox"/> Bowel <input type="checkbox"/> Bladder	
Indwelling Catheter	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Colostomy Bag	<input type="checkbox"/>				
Seizure management	<input type="checkbox"/>				
	<input type="checkbox"/>				
Dialysis	<input type="checkbox"/>	Dialysis Type	<input type="checkbox"/> Hemodialysis <input type="checkbox"/> Peritoneal <input type="checkbox"/> Hemofiltration <input type="checkbox"/> Hemodiafiltration <input type="checkbox"/> Intestinal dialysis	Dialysis Frequency	<input type="checkbox"/> Once a week <input type="checkbox"/> Twice per week <input type="checkbox"/> Three times per week <input type="checkbox"/> Four times per week <input type="checkbox"/> Five times per week <input type="checkbox"/> More than five times per week
Wound Care	<input type="checkbox"/>	Open Wound?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Sterile Dressing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ulcer Care	<input type="checkbox"/>	Ulcer Staging	<input type="checkbox"/> Normal <input type="checkbox"/> Category/Stage One <input type="checkbox"/> Category/Stage Two <input type="checkbox"/> Category/Stage Three <input type="checkbox"/> Category/Stage Four <input type="checkbox"/> Unstageable <input type="checkbox"/> Suspected Deep Tissue Injury		
Isolation - infection/disease	<input type="checkbox"/>				

Functional Limitations		
ADL Limitations		
Bathing - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Personal Hygiene - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Dressing - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bed Mobility - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Mobility - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Transfer - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Toileting/Elimination - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Eating - Does beneficiary need hands-on assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other Functional Limitations		
Can the beneficiary ambulate without person assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the beneficiary confined to a wheelchair or bedbound?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Contractures	<input type="checkbox"/>	
Paralyzed	<input type="checkbox"/>	
Fall risk	<input type="checkbox"/>	
Additional Comments about Treatment Needs		
Additional Comments		

Informal Caregiver Availability

Caregiver Entry	
Last Name *	
First Name *	
Lives with Beneficiary?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has Power of Attorney?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Relationship to Beneficiary	<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sister <input type="checkbox"/> Brother <input type="checkbox"/> Grandmother <input type="checkbox"/> Grandfather <input type="checkbox"/> Spouse <input type="checkbox"/> Other relative <input type="checkbox"/> Friend <input type="checkbox"/> Professional <input type="checkbox"/> Other
Other, Desc	
Hrs/Day Available?	
Trained as Caregiver?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contact Phone	<input type="checkbox"/>

Caregiver Entry	
Last Name *	
First Name *	
Lives with Beneficiary?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has Power of Attorney?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Relationship to Beneficiary	<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sister <input type="checkbox"/> Brother <input type="checkbox"/> Grandmother <input type="checkbox"/> Grandfather <input type="checkbox"/> Spouse <input type="checkbox"/> Other relative <input type="checkbox"/> Friend <input type="checkbox"/> Professional <input type="checkbox"/> Other
Other, Desc	
Hrs/Day Available?	
Trained as Caregiver?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contact Phone	<input type="checkbox"/>

Will 24-hour caregiver availability be required to ensure beneficiary safety? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Beneficiary Consent	
The beneficiary has consented to sharing the information documented in this Service Request Form with any agency or organization responsible for enrolling or assisting the beneficiary once enrolled in the requested service or program(s). *	<input type="checkbox"/> Yes <input type="checkbox"/> No

Submitting Agency Identification and Beneficiary Primary Care Physician	
Submitter Name	
CAP Case Management Agency	
Submitting Agency Name (If not a CAP Agency)	
Address	
City	
State	
Zip	
Phone	
Fax	

Referring Physician Details	
Beneficiary's Referring Physician *	
Physician NPI *	
Physician Location Code	
Physician Telephone	
Comments	

**NC DMA Long-Term Services and Supports authorization of Level of Care
Service Request for Home and Community-Based Services Physician Attestation**

This form is to verify that the assessment of medical, functional, psychosocial and behavioral health needs identified in the Service Request Form (SRF) for the listed individual are consistent with nursing facility level of care criteria. Based on this verification, this individual is considered medically stable to participate in a home and community based program.

Beneficiary Information:

Name: _____

MID #: _____

Primary Diagnoses (list attached): Yes No

Medication list attached: Yes No

Physician's Name: _____

Physician's Address: _____

Physician Signature

Date Attestation

Return this form to: _____

Contact Information: _____

For CSC/NCTracks Use Only:

Prior Approval Level of Care (LOC) Determination for A31 Community Alternatives Program (CAP) Children (CAP/C) or Disabled Adults (CAP/DA or CAP/Choice)

The Community Alternatives Program is a Medicaid Home and Community-Based Services (HCBS) Waiver authorized under § 1915(c) of the Social Security Act, found in 42 CFR440.180. Federal regulations for HCBS waivers may be found in 42 CFR Part 441 Subpart G. The CAP program waives certain NC Medicaid requirements to furnish an array of home and community based services to **children and adults with medical and physical disabilities** who are at risk of institutionalization. The services are designed to provide an alternative to institutionalization for beneficiaries in this target population who prefer to remain in their primary private residences, and would be at risk of institutionalization without these services.

Name: _____
(Last Name) (First Name) (Middle Initial)

DOB: _____ MRN#: _____

HAR#: _____ CSN#: _____

PATIENT ACKNOWLEDGMENT & INFORMATION LISTING INSTRUCTIONS (INPATIENT)

(Inpatients, Surgical/Pre-Admission Testing, OPSU, ED/ER)

PATIENT ACKNOWLEDGMENT OF RECEIPT OF NOTICE

1. I acknowledge that I have received or have been offered a copy of NHRMC's Joint Notice of Privacy Practices. _____ (Initial)

2. I acknowledge my right and have been offered the option to request to receive communications of my personal health information by alternative means or at alternative locations. I understand that NHRMC may refuse to accommodate my request if it is not reasonable. _____ (Initial)

PATIENT INFORMATION LISTING INSTRUCTIONS

I do / do not want my name, location, general condition, and religious affiliation released as part of NHRMC's patient information listing. I understand that if I do not consent to the disclosure, information on my behalf will not be released to visitors such as family and friends, outside phone callers, florists, and members of the clergy, etc. Visitors and phone calls are allowed, but I will be responsible for providing the information.

OPTIONAL FAMILY/FRIEND LIST FOR TELEPHONE DISCLOSURES OF DETAILED CONDITION INFORMATION DURING THIS HOSPITALIZATION

	Name	Relationship
1.		
2.		
3.		

I understand that the individuals identified above must provide the following code word to NHRMC before information will be provided, and that I am responsible for notifying them of this code word: _____ .
(code word)

Patient Name (printed) _____ Representative Name (printed) _____

Relationship to Representative/ _____ Reason patient could not sign for
 Authority to act on behalf of the Patient him/herself _____

Signature of Patient or Representative _____ Date _____ Time _____

Witness Name (printed) _____ Date _____ Time _____

FOR NHRMC Staff USE ONLY

If acknowledgment of receipt of the Notice of Privacy Practices is not obtained from the patient or the patient's representative, please explain your efforts to obtain their acknowledgment and the reason you could not obtain it:

THIS FORM PART OF PERMANENT MEDICAL RECORD



