

Important information for Clinical Users - NHRMC EPIC "READ ONLY" MODE

REGULARLY Scheduled UPDATE for: Thurs, June 17th, 2021

PLEASE READ!

WHEN (DATE): Thurs, June 17th, 2021 **WHEN (TIME):** 01:00 – 02:00

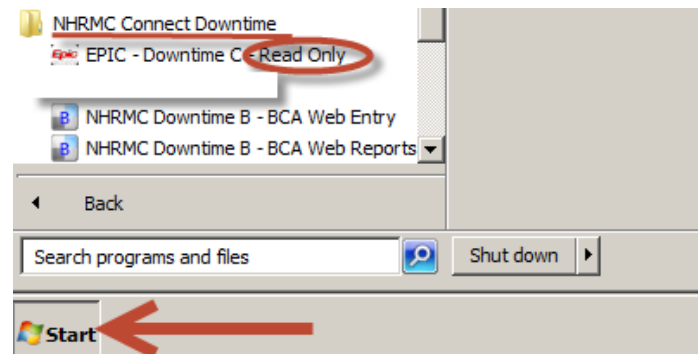
WHY: Scheduled update to servers/clinical updates for our Epic applications and Cloverleaf Interface Engine cutover to a Cloud-based solution

DURING THIS TIMEFRAME: All NHRMC Epic Systems will be "read only"

- Your password will be your current NHRMC Connect password.
- Document on paper as needed per the policy and visit the Epic University website on Capslive for additional downtime information
- Know where the downtime (BCA) 'toolkit' is and access as needed
- **Critical values will be provided by phone call.**
- Patient moves are documented in BCA Web Data Entry. Fax Admit, Discharge, Transfer Forms to Admitting for entry in BCA Web Data Entry

HOW TO FIND THE "READ ONLY" ICON:

Start > All Programs > NHRMC Connect Downtime > EPIC- Downtime C - Read Only



Recovery Instructions:

- Nurses will write the downtime note for each patient.
- Nurses will enter all orders received during the downtime including medications.

Interface Applications: NHRMC will be migrating our Cloverleaf Interface Engine to a cloud based system during the Epic downtime.

- Interface transactions will be queued during the migration and will resume once uptime is called. Due to the high volume of transactions, orders/results may be delayed the first few minutes after uptime is called while the Interface Engine clears the queues of previously submitted transactions. **If you feel that orders/results have not come across in a timely fashion after uptime has been called, please call our command center at 667-7855 or 667-6300.**

IF YOU HAVE QUESTIONS, PLEASE CONTACT CLINICAL SUPPORT AT 667- 6300